How to Excel with Integrity in CSE 30[1]

At UCSD, academic integrity means that you have the courage, even when it is difficult, to only submit academic work that is honest, responsible, respectful, fair and trustworthy. When you excel with integrity in CSE, it means you are:

Honest	submit work that is a truthful demonstration of your knowledge and abilities (rather than the knowledge and abilities of another) All source code and documentation submitted for evaluation or existing inside the student's computer accounts must be the student's original work or material specifically authorized by the instructor. (Students may accept material relevant to an assignment *after* the assignment is completed, however.)
Responsible	manage your time so that you are not pressured to complete an assignment at the last minute
Respectful	acknowledge the contributions of others to your work by citing them when you've used their words or ideas (e.g., after you've spoken to classmates or after you've used portions of a code written by another if permitted)
Fair	complete your academic work according to stated standards and expectations even when it takes longer or you're struggling
Trustworthy	trusted to be honest, responsible, respectful and fair even when no one is watching you. Only used authorized assistance available in person and via email from the Instructor, Teaching Assistants, and lab tutors

When you act contrary to these values, you are cheating. Cheating undermines trust between students and professors, the value of the UCSD degree, and your learning/development of skills. Thus, incidents of cheating include:

- While we can't list every behavior that would be cheating, we can give you some illustrative examples like the following: Submitting any source code written by another person or copied from another person.
- Submitting code you have previously submitted to another course for credit without first obtaining permission from the instructor. The same restriction holds for publicly available code that you haven't written.
- Taking notes taken during any discussions with classmates about an assignment.
- Using words or text written by someone else without citing text appropriately. Every figure or sentence fragment must be appropriately decorated with quotation marks or indention to indicate very clearly that someone else wrote the text. In addition, the passage must be labeled with a citation or citation number which refers to a footnote or bibliographic entry. Citing a paper once is **not** enough. Remember: citations should be used to illuminate a viewpoint which you hold. They are not a substitute for expressing your own ideas in your own words.
- Submitting any portion(s) of an assignment you have previously submitted for credit in another course.
- Copying from a neighbor during an exam or using an unauthorized aid to help you on your exam.
- Altering a graded exam or assignment and resubmitting it for regrade
- Allowing someone else to complete an assignment or exam for you, or allowing them to pretend to be you in class (e.g., by signing an attendance form or clicking for you).
- The course accounts are authorized for course work only.

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[1] This document was written in part by Dr. Bertram Gallant, Director of the UCSD Academic Integrity Office.

- Making available to others source code or documentation useful in completing an assignment, nor procuring or accepting such material. This includes students in current and future offerings of the course, and applies to electronic transmissions including email, web pages, ftp, and so on, as well as hard copy such as source code listings.
- Use of texting or messaging services or Internet sites like Pastebin or GitHub or similar systems to share or publish course files in part or in total is unauthorized. Unless otherwise explicitly authorized, <u>each student is completely responsible to keep their code, homeworks, design files and other course work off of Internet sites</u>.

If the behavior you are considering isn't listed here, don't assume that it is allowed. Rather, you should always assume "independent work unless told otherwise". And before completing your academic work in a certain way, you should ask yourself "is it honest, respectful, responsible, fair and trustworthy?" You can also ask yourself "would I be okay if my methods were exposed to the TA or the Professor?" and if the answer is no, you shouldn't do it.

If you have any questions about what is and isn't cheating, be sure to discuss them with the instructor.

Any student who cheats, thereby undermining integrity, will be reported to the Academic Integrity Office. Students who cheat face various disciplinary sanctions as well as academic penalty imposed by the instructor in the course. <u>Academic penalties include, but are not limited to, receiving a grade of 0 for the assignment or test in question, and receiving an 'F' for the course</u>.

For more information on academic integrity, including how you can excel with integrity, as well as information on sanctioning guidelines for cheating, visit the Academic Integrity Office website at:

http://academicintegrity.ucsd.edu

<u>Confirmation of Agreement to Excel with Integrity</u>

Please affirm your adherence to this agreement by writing below the following statement:

"I Excel with Integrity."

By signing this form, I, _____, a student enrolled in CSE 30,
(print last name, first name)

affirm the principle of academic integrity and commit to excel with integrity by completing all academic assignments in the manner expected as described above, informing the instructor of suspected instances of academic misconduct by my peers, and fully engaging in the class and its related assignments for the purpose of learning.

_____/_____/_____
Signature   Student ID   Date